



SKMH seeks to recruit a suitable and qualified candidate to fill the position of **Senior Obstetrician & Gynecologist** at the Sonja Kill Memorial Hospital (SKMH) in Kampot Province.

The Sonja Kill Memorial Hospital is a charity hospital in the South of Cambodia that was built with the vision to improve the health situation of Cambodians, especially children and expectant mothers, regardless of their ability to pay.

A. Main Duties and Responsibilities:

- Development and management of the Maternity Unit and the Women's clinic in partnership with the local doctors and the team of midwives.
- Development of the gynecology unit.
- Define overall goals for the Obstetrics and Gynecology Department and objectives for each level of staff.
- Development and Implementation of Obstetrics and Gynecology Curriculum for purpose of training our young Cambodian doctors.
- Coordinate/cooperate with doctors of other specialties who are working to develop and implement Family Practice Curriculum.
- Coordinate with CMO, CEO and Director of Finance to ensure that costs for the Department of Obstetrics and Gynecology will be within the defined yearly budget in order to ensure cost-effectiveness and sustainability.
- Ensure that women are being treated according to national guidelines and international standards and with optimal attainable resources.
- Follow established guidelines, protocols, policies and procedures of SKMH, plus help to develop new guidelines, protocols, etc. as needed.
- Supervision/teaching/training of our young Cambodian doctors through lectures, case presentations/discussions and on-the-job training.
- Contribute/suggest ways to reduce hospital costs whenever possible, plus ways to increase hospital revenue in order to ensure overall financial success of SKMH.
- Assist in development of work schedule of trainee and junior doctors and recommend/implement changes as needed.
- Allocate work responsibilities of trainee and junior doctors according to patient load/activities in the department.
- Complete necessary administrative forms for the Obstetrics and Gynecology Department such as additional work hours, annual and sick leave, improvement plans, etc. as indicated.
- Will be expected to take call some weekends and weekdays during each month. All staff members should be flexible and willing to exchange call days with peers whenever possible when personal needs arise.
- Promote team work and facilitate multi-disciplinary patient care.
- Serve as a role model for trainee and junior doctors by taking responsibility/ownership of department, being motivated, flexible and eager to give beyond what is expected.
- Conduct himself / herself in a respectful and professional manner at all times and adhere to the SKMH Employee Handbook.

- Develop/demonstrate a culture of continuous learning.

B. Qualification and Required Skills/Experience :

- Specialty degree required in OB/GYN.
- Five years managing a medical practice on OB/GYN.
- Experienced on medical training will be fine.
- Excellent communication, presentation, and interpersonal skills, with exceptional leadership and organizational/business management skills..
- Demonstrated success in program implementation, operations, and fiscal management.
- Excellent of English, and good of Khmer language is preferable.
- Working experience of Internet, Email, Microsoft Word, Excel and PowerPoint
- Excellent customer service skills
- Effective team builder

C. Authorization:

- Work under the supervision of CEO, CMO, and cooperate with Chief of Medical Staff.
- Work directly with patients

D. Job Expectation:

- Accomplish the assigned tasks
- To be flexible due to the circumstance
- Accomplish Department and Hospital goal.

Interested applicants should submit Cover letter and CV attached with supporting documents and indicating the position applied for to: Mr. Leang Kirirath, HR Manager, SKMH, locate at Kep Thmei village, Boeung Tuok commune, Teuk Chhou District, Kampot Province, mobile phone: 012 358760, E-mail kirirath.leang@skmh.org; For more information about the Sonja Kill Memorial Hospital (SKMH) in Kampot, please visit our website: www.skmh.org

Deadline is on Mar 13, 2018